



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2017-11-07 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-7.

**TITLE:**  
Recommendation of \$500,000 or Less - 18-115T - Moving and Relocation Services

**REQUESTED ACTION:**  
Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: January 1, 2018 through December 31, 2020, 3 Years; User Department: Physical Plant Operations (PPO) and Procurement & Warehousing Services (PWS); Award Amount: \$325,000; Awarded Vendor(s): Unique Charters, Inc.; Wegman Associates of Georgia, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School Board of Broward County, Florida, received two (2) bids in response to ITB 18-115T. This Bid will be utilized mainly by PPO and PWS Departments. This Bid enables PPO and PWS to procure moving and relocation services.  
A copy of the bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/18-115T\\_MovingRelocationServices.pdf](http://www.broward.k12.fl.us/supply/agenda/18-115T_MovingRelocationServices.pdf)

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$325,000. The funding source will come from the Office of Facilities and Construction's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet

**BOARD ACTION:**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Shelley N. Meloni	Phone: 754-321-1515
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**  
Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_  
By: \_\_\_\_\_  
School Board Chair